

COAST Project Progress Reports

1 Background Information

1.1 Project site

Kartung, Tumani Tenda and Boat and Fishing Association of Denton Bridge (BFADB) Demo Sites

1.2 Reporting period

May to December 2010

1.3 Relevant COAST Project theme (Sustainable Tourism BAPs/BATs, regulatory and policy arrangements, and sustainable financing, eco-tourism, ICZM & land use planning, Governance and Management)

1.4 Executing agency/partnership update

National Environment Agency (NEA) in collaboration with Gambia Tourism Authority (GTA)

2 Staff details of Executing Agency (applies to all personnel/experts/consultants/volunteers) working on behalf of the COAST project

| Functional Title | Organisation/Department | Nature of support (personnel, equipment, consultancy, training, communication, etc) |
|-------------------------|-----------------------------------|--|
| Demo Site Coordinator | National Environment Agency (NEA) | Personnel, office space |
| Focal Point | National Environment Agency (NEA) | Personnel, office space |
| Focal Point | Gambia Tourism Authority (GTA) | Personnel |
| Desk Officer | National Environment Agency (NEA) | Personnel, office space |
| Director Intersectoral | National Environment | Personnel, office space |

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|---|-----------------------------------|-------------------------|
| Network | Agency (NEA) | |
| Director Admin. and Finance | National Environment Agency (NEA) | Personnel, office space |
| Program Officer Coastal & Marine Environment Unit | National Environment Agency (NEA) | Personnel, office space |

2.1 Sub contracts (if any):

| Name and address of sub-contractor | Nature of support (personnel, equipment, consultancy, training, communication, etc) |
|---|--|
| James, Unique Graphics, Jimpex Road, Kanifing | Consultancy, printing of COAST Project's Brochures |
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3. Project Status

3.1 Information on the delivery of outputs and services

| Item no | Activity/Service (as listed in the workplan/contract/LoA) | Status (Complete/ongoing) | Description of work undertaken during the reporting period | Description of problems encountered: issues that need addressing: decisions/ actions taken |
|---------|---|---------------------------|--|--|
| 1 | Prepare and implement demo project awareness raising activities (e.g. public events, brochures, etc) | complete | Local partners and stakeholders aware of the demonstration project and brochures printed for publicity | |
| 2 | Provide a project secretariat (via Demo Coordinator) for Demo site committee activities | complete | Expenditure and activities being managed according to budget and workplan | Late receipt of funds resulted to delays in project activities |
| 3 | Formation of Demo Site Management Committees | complete | Demo Site Management Committees formed | |
| 4 | Training Needs Assessment | complete | Capacities of Institutions/locals at the Demo Site level | |

| | | | | |
|----------|--|--|------------|--|
| | | | determined | |
| 5 | | | | |
| 6 | | | | |

Add rows as necessary...


3.2 If the project is on track, what specific highlights are to be mentioned (things going well):

There is a strong high level of stakeholder commitment by attending meetings on DSMC

3.3 If the project is not on track, provide reasons and details of remedial actions to be taken (things not going well):

The project is on track. The problem could be that it is executing most activities at a slower pace due to late remittance of funds.

4. Discussion and acknowledgement (to be completed by LoA Authority, Lead FP and UNIDO RCU)

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|--|--|
| <p>Partner Organisation/Lead Focal Point (Partner country) Comments/observations</p> | <p>Project Technical Coordinator (RCU) Comments/observations</p> <ol style="list-style-type: none">1) In the final version of this report, please indicate the actual names of staff/officers supporting the COAST project at national and/or Demo site level2) Copy of publicity brochure received from DPC with thanks3) Please indicate the names of the Demo Site Management Committee members and their roles within your report4) Please provide action plan for next reporting period as part of your report (2011).5) Please use COAST project expenditure template when submitting the next financial statement.6) Please refer to the annotated report guidelines recently sent to you in order to finalise this report7) The Lead Focal Point MUST sign this report before UNIDO will accept it as final. |
| <p>Name:</p> <p>Date:</p> <p>Signature:</p> | <p>Name: Hugh Gibbon</p> <p>Date: 7/2/2011</p> <p>Signature: </p> |

